

Early Childhood Education and Care – Professional Development

We offer a range of Professional Development (PD) units to help educators maintain and update their knowledge and skills relevant to the Early Childhood Education and Care (ECEC) environment.

Operating since 2001, our training Organisation is approved to deliver a range of units and courses outlined on the national database for vocational education and training in Australia.

As part of the Australian Skills Quality Authority (ASQA) Standards, all Registered Training Organizations (RTO's) must ensure that educators undertake regular professional development to ensure the currency of their knowledge, skills and workplace practices. This includes any new employees, long-term staff, subcontractors and third-party providers who hold educator roles within an RTO.

The successful completion of 4 relevant units per year by each of your educators will help to demonstrate your Organisation has developed and implemented individual professional development plans.

Each unit of competency outlined provides an opportunity for professional development relevant to Educators and support staff working within ECEC who are studying or are in the process of completing:

CHC30113 - Certificate III in Early Childhood Education and Care

CHC50113 - Diploma of Early Childhood Education and Care



Entry Requirements

There are no formal entry requirements however sound English language, literacy and numeracy skills combined with a moderate level of computer literacy skills are required. Applicants must be aged 18 years or over.



Delivery and Duration

Units generally involve a blend of theoretical and practical skill based elements. Depending on the unit, some flexibility may be offered to how the standard hours are able to be scheduled.



Cost

Costs vary based on the unit offered, location and the number of student enrolments. Contact us for further details.

**PROVIDING WORLD
CLASS TRAINING**

Our accredited ECEC units include:

UNIT CODE	UNIT NAME
CHCECE012	Support children to connect with their world.
CHCECE004	Promote and provide healthy food and drinks
CHCECE009	Use an approved learning framework to guide practice
CHCECE014	Comply with family day care administration requirements
CHCECE025	Embed sustainable practices in service operations
CHCPRT001	Identify and respond to children and young people at risk
HLTWHS001	Participate in workplace health and safety

Our accredited First Aid units include:

UNIT CODE	UNIT NAME
HLTAID003	Provide First Aid
HLTAID004	Provide an emergency First Aid response in an education and care setting
HLTAID001	Provide Cardiopulmonary Resuscitation (CPR) - annual refresher required

Our Non-accredited units normally take one hour each to complete and include:

- Being sun smart
- Child protection
- Early years learning framework and observations
- Emergency evacuation in early childhood education and care
- Food handling
- Importance of play
- National Quality Framework
- National Quality Standards
- Overview of family day care regulations
- Quality improvement plans



Assessment requirements

To be assessed as Competent the participant is required to:

- Participate in activities and scenarios as directed by the trainer
- Successfully complete a selection of written questions
- Demonstrate the application of practical skills required for this unit of competency outcome.



Statement of Attainment

On successful completion of any accredited or non-accredited unit of competency, participants will be issued with a Statement of Attainment.

Accredited units will contribute towards CHC30113 Certificate III and/or CHC50113 Diploma qualifications in ECEC which are nationally recognised qualifications.

Non-accredited units will not attract a credit towards any formal qualification.

However training may provide an opportunity for professional development by increasing skills, knowledge and application in the work or home environment.



Recertification

HLTAID003 and HLTAID004 - In NSW, Workcover's **First Aid in the Workplace Code of Practice** recommends re-certification every 3 years.

HLTAID001 - The Code also requires first aiders to complete a refresher of the CPR component on an annual basis. This unit allows you to refresh and maintain your knowledge of the essential skills required to perform CPR, in line with the **Australian and New Zealand Committee on Resuscitation (ANZCOR) guidelines**.

We can also track and notify you when a recertification is required for you or your team.



Our Trainers

Our trainers all hold a minimum qualification of Certificate IV in Training & Assessment and have current industry experience in Early Childhood Education and Care.



Training Centres

Sydney: Our Trainer will come to your workplace

Training can be conducted at your workplace where there are sufficient student enrolments. Contact us for further details.

CONTACT US NOW

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Australian
Qualifications
Framework



NATIONALLY RECOGNISED
TRAINING

Only the Accredited units outlined here contribute to a Nationally Recognised Training qualification, compliant with the Australian Qualifications Framework.